

Placement Policy

Rajasthan Pvt ITI , Jakhrana Training & Placement Policy

Eligibility

- The students shall strictly follow placement rules and regulations, failing which; the student shall not be allowed to avail Rajasthan Pvt ITI, Jakhrana assistance in the Placement process.
- Every student must have a minimum of 75% or above attendance in academics
- RAJASTHAN ITI, JAKHRANA shall not be extending any placement support to students penalized in Disciplinary cases.
- In case, a student is under any disciplinary proceedings, the said student shall not be allowed to appear for the placement process, till such time, the disciplinary committee clears his/her name.
- Eligibility determination for a given job profile is the sole discretion of the Company and no student can challenge the company / CDC department on the same. Also, short-listing for any given profile is the sole discretion of the Company and the CDC Department

Placement Provision & Guidelines

The student can apply for placement through any of these available provisions:

- ON CAMPUS: When a company visits the Institute campus and conducts tests / interviews in the campus it is deemed to be an 'On Campus Placement'. Even if a part of the selection process is carried on campus and a part of it is conducted off campus, it would fall under the On Campus Placement Category.
- OFF CAMPUS: The Company might choose to conduct the campus placement drive at a location other than RAJASTHAN ITI, JAKHRANA campus. Such drives will be called 'Off Campus Placement Drive'.
- IN COMPANY PLACEMENT: The company might choose a way to recruit the students by calling them at a venue of their choice or taking interviews through electronic means like Skype, telephone or face-to-face at their own office venue. Such placement drives would be called In Company Placement drive.
- In all the above drives, it is important for the students to note that no travel and lodging arrangement expenditures will be borne by RAJASTHAN ITI, JAKHRANA and whenever asked by the company/RAJASTHAN ITI, JAKHRANA, the student will have to travel on their own expense and cater to their own stay arrangements.

- During the entire placement process student will exhibit good conduct and shall follow the instructions given by either the CDC Department or by the Organization.
- A student appearing for the placement process shall be willing to relocate anywhere in India or even globally, depending upon the organization and its policy. Location is not a matter of choice and finalization of location of posting is the sole discretion of the Company.
- Any communication regarding any placement offer must be channelized through the concerned officials of the CDC Department. Students should not directly correspond with the company, on matters pertaining to pre-placement offers, negotiating campus placement process, internship / placements of fellow classmates, etc.
- It is mandatory for students to attend any classes/sessions on Personality development program, drafting/pleading and soft skills etc., being facilitated by RAJASTHAN ITI, JAKHRANA from time to time, for improvement of performance during the interview/placement process.
- For all placements (under the three options listed above), the offer letters must come to CDC Department and then after due process at RAJASTHAN ITI, JAKHRANA, it will be handed over to the students.
- Each student is responsible to update his/her contact details, profile sheet, resume with the CDC Department. In case, the contact detail changes, in the interim, it is the responsibility of the students to update the same with the CDC Department.
- Attendance benefit as per the attendance rules will be permitted only to those students who attend the entire proceeding of the Company and a formal list is submitted by the CDC Department to the respective Dean/HOD. In case the process for a particular student gets over early he/she should report back to the respective class and thus attend formal classes.
- In case a student at any stage of the Placement process wishes to withdraw his / her name from the registration, he/she has to formally submit an application in writing stating the reason for the same.

Dress Code & Discipline for Students during Placement Process

- During the entire process of campus placement interviews (on campus/off campus) students are required to wear the prescribed RAJASTHAN ITI, JAKHRANA uniform (with Blazer), as per the code of conduct of RAJASTHAN ITI, JAKHRANA.
- Students should carry the RAJASTHAN ITI, JAKHRANA Identity Card.
- Students should be well groomed.
- Punctuality is a must and all students must be in time for all the Placement activities.

Grounds for Disqualification

A student shall be disqualified on the following grounds, subject to the discretion of RAJASTHAN ITI, JAKHRANA:

- Failure to comply with any of the above mentioned guidelines.
- No student shall bring in outside influence (including parents/relatives/well-wishers) at any stage/process of Internship or Placement. Doing so, will lead to being “debarred”, from the placement process, with immediate effect.
- A student should not hold back any placement offer from any Organization (incase he/she gets it during Internship / through his/ her own efforts), with respect to final placement. In case, it is found at any stage, that the student has held back any information about any offer, including pre-placement offer, the student shall be liable to disciplinary action and will be immediately debarred from any further placement process.
- In case any other company through On/ Off / In Company mode makes an offer to such a candidate (whose candidature falls under point iii) during the interim period, his/ her candidature will be liable to be cancelled and his/ her position may be offered to the candidate-in-waiting / On-Hold, if any.
- Upon being selected by an organization, through RAJASTHAN ITI, JAKHRANA, the student should join the Organization, as per the terms & conditions, as stipulated in the offer and on such a date as conveyed to the student in writing by RAJASTHAN ITI, JAKHRANA.
- If a Student, after explicitly expressing his/her interest in internship or placement for a particular organization backs out from the said process at a later stage, the said student shall be debarred from the subsequent internship or placement process, with immediate effect.
- Any complaint from the Recruiting Company on misbehavior or no show will automatically lead to debarment of the students from the placement process of RAJASTHAN ITI, JAKHRANA.
- Once a student sits for a campus drive (attends Pre Placement Talk / presentation) he/she will not be allowed to leave the process till offer is made or otherwise. A student found missing from such a placement process after giving his/ her name or attending the pre placement talk / presentation (i.e. before the completion of the selection process after having been selected in the initial stages of the process) she/he will get automatically debarred from any future placement activity.
- The CDC Department may debar any student, on case to case basis, even if the said student(s) does not fall in any of the aforesaid points.